**Student Assessment**

**HLTCOM406C Make referrals to other health care professionals when appropriate**

In order to be assessed as Competent (C) in this unit, you need to provide evidence which demonstrates that you can perform the required competencies to the required standard. Competency depends on consistently demonstrating the skills, attitude and knowledge that enables you to complete workplace tasks confidently in a variety of situations.

To attain competence in the unit ‘ Make referrals to other health care professionals when appropriate’ you must:

* Successfully complete case study – Task 1
* Successfully complete Folio – Task 2
* Successfully complete workplace training record book – (Trainer Observation) – Task 3

**Task 1**

**Case Study**

**HLTCOM406C Make referrals to other health care professionals when appropriate**

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| **Student Name:** |  | |
| **Email address:** |  | |
| **Declaration:**  I declare that:   * No part of this assessment has been copied from another person’s work, except where documents or work is listed/ referenced * No part of this assessment has been written for me by another person | | |
| **Student Signature:** | | **Date:** |

**Instructions:**

Complete the table above and attach this document to the work submitted for this assessment activity.

You are to answer all of the following questions related to this case study. Your answers will form part of the evidence gathered for this unit.

**Case study – Albert Smith**

Male, 48 years old, 115kg, cholesterol level of 8.8mmHg, sedentary job, little to no structured exercise or activity, complaining of lower back pain. He has had this pain for last 5 years, aches constantly, only relief when massaged, heat and stretching. He has been examined by GP and had further examinations such as X-ray, which has determined no structural abnormality or degeneration. You have been treating him once a fortnight for 3 months, provides short term relief only. Albert uses over the counter medications such as ‘Nurofen’ to ease the pain.

Questions:

1. What do you think might be the cause of Alberts back pain? Explain, include reasons to justify your answer.

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2. a. Would Albert benefit from the referral process? What Modality might you refer Albert to?

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b. How would you communicate your suggestion of referral to Albert?

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3. Research the chosen health care profession, and give a brief description of the fee structure commonly used. How might this affect the referral of your client?

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4. You are to write a referral to the above health professional, for your client Albert Smith. Ensure you include all relevant points in your referral letter. This needs to be attached with your completed assignment, and submitted for assessment.

You should include the following points of information:

* contact details of the referring practitioner
* contact details of the referred practitioner
* client details
* date of referral
* reason for referral
* relevant health history
* what the patient has been told about their condition
* treatment given (if any)
* current medication (if any)
* other relevant information.

5. Choose 5 additional allied health professions/therapies, that may be useful to your client - Albert, and give a brief definition of each (allied health professionals)

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| **Allied health professional** | **Definition** |
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**Assessment Task Record (Trainer to Complete):**

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| --- | --- |
| **Result of Assessment Task:** | **□Satisfactory □Unsatisfactory** |
| **Student Name:** |  |
| **Student Signature:** |  |
| **Trainer Name:** |  |
| **Trainer Signature:** |  |
| **Date:** |  |

**Task 2**

**HLTCOM406C Make referral to other health professionals when appropriate**

**Folio**

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| **Student Name:** |  | |
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**Instructions to student:**

Complete the table above and attach this document to the work submitted for this assessment activity.

Research your local area. Create a folio out of business cards, pamphlets, brochures etc of any allied health services you believe may be important as a professional service to refer clients to. This may include, support groups, medical or allied health care, alternative health care etc..

Keep this folio for later use, but submit a checklist of the services you found to hand into your lecturer.

This list of services will form part of the assessment for this unit.

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| --- | --- | --- | --- |
| **Business Name** | **Contact name** | **Contact details** | **Health profession** |
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**Assessment Task Record (Trainer to Complete):**

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| --- | --- |
| **Result of Assessment Task:** | **□Satisfactory □Unsatisfactory** |
| **Student Name:** |  |
| **Student Signature:** |  |
| **Trainer Name:** |  |
| **Trainer Signature:** |  |
| **Date:** |  |

**Task 3**

**HLTCOM406C Make referrals to other health care professionals when appropriate**

**Workplace training record book**

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| --- | --- | --- |
| **Student Name:** |  | |
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| **Student Signature:** | | **Date:** |

**Instructions**

Complete the table above and ensure this is submitted with your completed workplace training record book. As part of the assessment for the unit(s) of competency listed above, evidence is sought to support a judgement about the candidate’s competence.

* If you are currently working in the industry, a letter of support from the organisation validating a range of tasks that the candidate has successfully completed would be useful in identifying competency.

During your work placement hours in Certificate IV Massage, you will be required to complete the following tasks. These work placement hours will be conducted within the RTO facility, under supervision.

You are required to complete 25 hours of work placement which will cover a number of units, and all units will have their own requirements to be completed.

You will be given a work place training record book, which combines all of the unit/s of competency required; your trainer/supervisor will need to sign off on each unit before submission.

| **Does the candidate consistently:** | | | | **Yes** | **No** |
| --- | --- | --- | --- | --- | --- |
| * develop effective workplace relationships and work effectively in the health care system? | | | | ❑ | ❑ |
| * contribute to work group activities? | | | | ❑ | ❑ |
| * formulate a referral plan when necessary with the client and arrange a referral for clients with special needs? | | | | ❑ | ❑ |
| * follow through with referral, ensuring documentation occurs appropriately | | | | ❑ | ❑ |
| * identify and consult with other health care professionals? | | | | ❑ | ❑ |
| * work ethically by adhering to confidentiality, work policies and procedures? | | | | ❑ | ❑ |
| * communicate effectively in the health setting? | | | | ❑ | ❑ |
| * practise personal hygiene? | | | | ❑ | ❑ |
| * promote a positive approach to health? | | | | ❑ | ❑ |
| * maintain professional work standards? | | | | ❑ | ❑ |
| * take responsibility for personal skill development? | | | | ❑ | ❑ |
| * establish a professional relationship with the client? | | | | ❑ | ❑ |
| * respond to client enquiries and difficult or challenging behaviour? | | | | ❑ | ❑ |
| * use basic counselling skills when necessary to facilitate treatment? | | | | ❑ | ❑ |
| * explain massage principles, practices and methods of treatment to the client? | | | | ❑ | ❑ |
| * demonstrate knowledge of complementary therapies? | | | | ❑ | ❑ |
| * represent massage framework to the community? | | | | ❑ | ❑ |
| * work within clinic guidelines and regulations? | | | | ❑ | ❑ |
| * use administrative systems, eg take bookings, deal with banking, cash flow sheets, and administer payroll and employee records? | | | | ❑ | ❑ |
| * contribute to a staff meeting regarding the management of the facility | | | | ❑ | ❑ |
| **Comments** | | | | | |
| **Supervisor’s signature** |  | **Date** |  | | |
| **Assessor’s signature** |  | **Date** |  | | |

**Assessment Task Record (Trainer to Complete):**

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| --- | --- |
| **Result of Assessment Task:** | **□Satisfactory □Unsatisfactory** |
| **Student Name:** |  |
| **Student Signature:** |  |
| **Trainer Name:** |  |
| **Trainer Signature:** |  |
| **Date:** |  |